

QUICK REFERENCE GUIDE



Accessing and Creating Care Summaries in the Community Health Record

You can use the Community Health Record to generate, download and print Care Summaries, which are sometimes known as Continuity of Care Documents (CCDs). This guide will show you how to access the two types of community-provided CCDs and how to create Care Summaries from data available in the Community Health Record.

Accessing a Care Summary Document – Queried

This option is to query external databases for care summary documents supplied to CORHIO by organizations including the Colorado Springs Military Health System. At this time, the documents available are limited, but this area is expanding.

1. If you have not already accessed a patient record, do this first.

2. In the menu on the left, click the Documents tab.

3. In the upper right, click Find External Documents button.

4. Once the document(s) load, select the clinical documents you want to review by checking the appropriate box(es).

5. Click Load External Documents in bottom right.

6. In the list of documents that populates, click the document you want to view. You can also download or print the document.

Please note: Once you leave the patient's record, these CCDs are removed from the documents list and would need to be re-queried the next time you access the patient's record.

Home > Search Results > Documents

VLERDOD, PATIENTSIXTYFIVE
Male Age 51 DOB 3/3/1965

MRN M000493875

Create Care Summary
Profile & Face Sheets

Patient Summary
Encounters
Results
Documents

Documents

Find External Documents

Click column titles to sort

View By: 20 100 All

Date	Document Type	Author	Sending Organization
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VLERDOD, PATIENTSIXTYFIVE
Male Age 51 DOB 3/3/1965

MRN M000493875

Create Care Summary
Profile & Face Sheets

Patient Summary
Encounters
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Documents

Documents

Find External Documents

External Patient Discovery

Add and retrieve clinical documents from external sources. Results are listed below.

<input type="checkbox"/>	Last	Suffix	Prefix	First	Middle	DOB	Gender	SSN	IDs
<input checked="" type="checkbox"/>	VLERDOD			PATIENTSIXTYFIVE		03/03/1965	Male	****-**-0005	
<input checked="" type="checkbox"/>	VLERDOD			PATIENTSIXTYFIVE		03/03/1965	Male	****-**-0005	

Load External Documents Close

Home > Search Results > Documents

VLERDOD, PATIENTSIXTYFIVE
Male Age 51 DOB 3/3/1965

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Find External Documents

Click column titles to sort

View By: 20 100 All

Date	Document Type	Author	Sending Organization
08/15/2016	Summarization of episode note (CCD)		
08/15/2016	Summarization of episode note (CCD)		

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Accessing a Care Summary Document — Integrated

This option includes documents sent from community providers that are integrated into the Documents tab automatically. At this time, CORHIO has a limited amount of integrated document senders, but this is expanding.

1. If you have not already accessed a patient record, do a patient search first and from Patient Search Results, locate the correct patient.

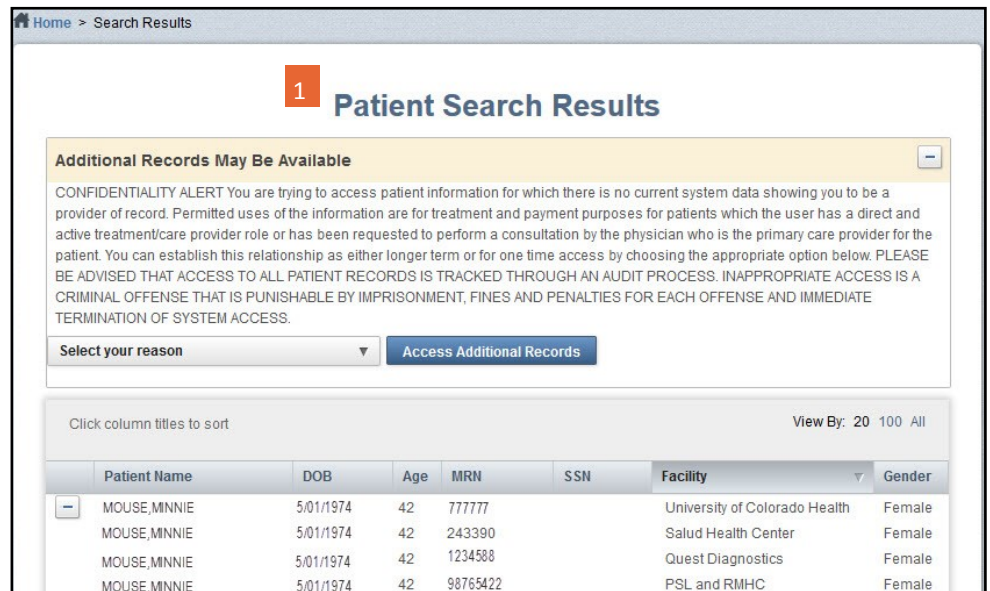
2. Once in the correct Patient Summary, you will notice that the Integrated Care Summaries are listed in the “Care Summaries” work area. You can access a Care Summary by clicking on the one you are interested in.

OR

3. You can also navigate to the full list of Care Summaries by clicking the Documents tab from the menu on the left.

4. The Community Health Record lists all known Care Summaries and Results for that patient. Select the Care Summary that you want to view from the Documents list. The Community Health Record displays the Care Summary in the Document Details page (not pictured).

Please note: The Integrated type of CCDs are always available from the Community Health Record.



Home > Search Results

1 Patient Search Results

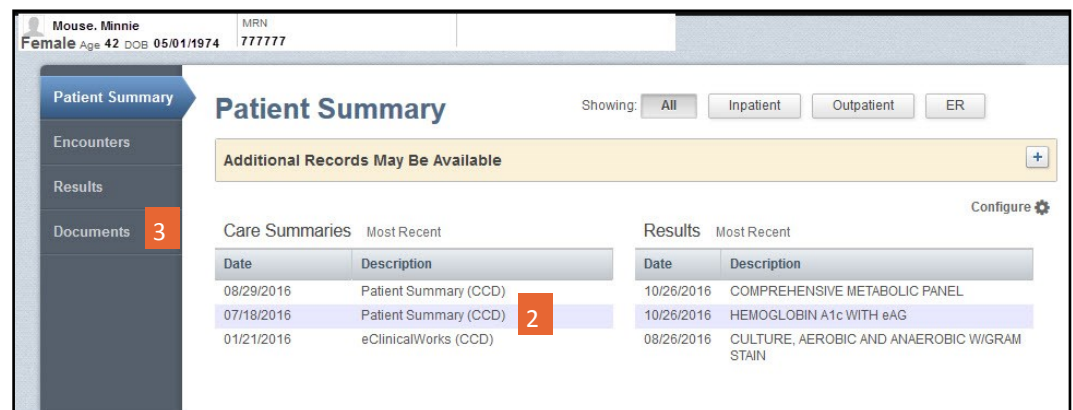
Additional Records May Be Available

CONFIDENTIALITY ALERT You are trying to access patient information for which there is no current system data showing you to be a provider of record. Permitted uses of the information are for treatment and payment purposes for patients which the user has a direct and active treatment/care provider role or has been requested to perform a consultation by the physician who is the primary care provider for the patient. You can establish this relationship as either longer term or for one time access by choosing the appropriate option below. PLEASE BE ADVISED THAT ACCESS TO ALL PATIENT RECORDS IS TRACKED THROUGH AN AUDIT PROCESS. INAPPROPRIATE ACCESS IS A CRIMINAL OFFENSE THAT IS PUNISHABLE BY IMPRISONMENT, FINES AND PENALTIES FOR EACH OFFENSE AND IMMEDIATE TERMINATION OF SYSTEM ACCESS.

Select your reason

Click column titles to sort View By: 20 100 All

	Patient Name	DOB	Age	MRN	SSN	Facility	Gender
-	MOUSE,MINNIE	5/01/1974	42	777777		University of Colorado Health	Female
	MOUSE,MINNIE	5/01/1974	42	243390		Salud Health Center	Female
	MOUSE,MINNIE	5/01/1974	42	1234588		Quest Diagnostics	Female
	MOUSE,MINNIE	5/01/1974	42	98765422		PSL and RMHC	Female



Mouse, Minnie
Female Age 42 DOB 05/01/1974 MRN 777777

Patient Summary

Showing: All Inpatient Outpatient ER

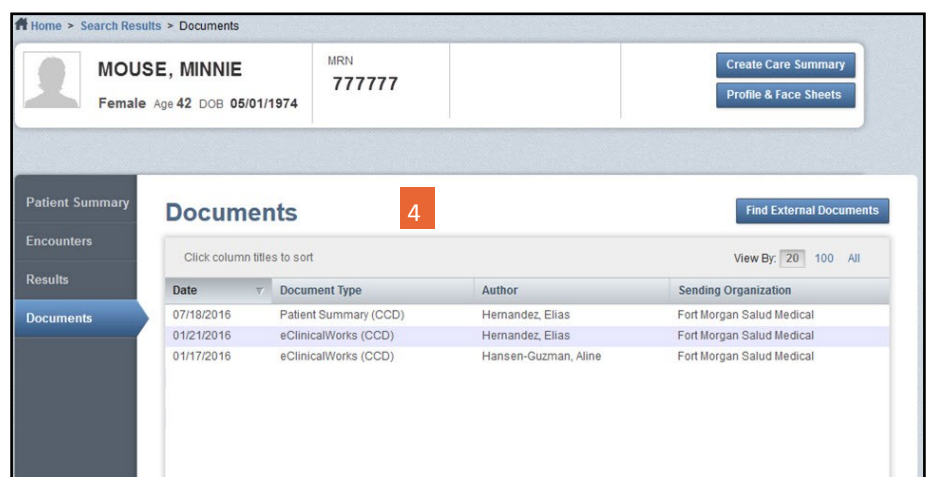
Additional Records May Be Available

Care Summaries Most Recent

Date	Description
08/29/2016	Patient Summary (CCD)
07/18/2016	Patient Summary (CCD) 2
01/21/2016	eClinicalWorks (CCD)

Results Most Recent

Date	Description
10/26/2016	COMPREHENSIVE METABOLIC PANEL
10/26/2016	HEMOGLOBIN A1c WITH eAG
08/26/2016	CULTURE, AEROBIC AND ANAEROBIC W/GRAM STAIN



Home > Search Results > Documents

MOUSE, MINNIE
Female Age 42 DOB 05/01/1974 MRN 777777

Create Care Summary
Profile & Face Sheets

Documents **4**

Find External Documents

Click column titles to sort View By: 20 100 All

Date	Document Type	Author	Sending Organization
07/18/2016	Patient Summary (CCD)	Hernandez, Elias	Fort Morgan Salud Medical
01/21/2016	eClinicalWorks (CCD)	Hernandez, Elias	Fort Morgan Salud Medical
01/17/2016	eClinicalWorks (CCD)	Hansen-Guzman, Aline	Fort Morgan Salud Medical



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Creating a Care Summary

If you have a clinician who is requesting a complete Care Summary of all data from the Profile, Face Sheets and Results tabs, you can generate it on demand in PatientCare 360. Once you have created a Care Summary, you can download or print the document. Please note, these documents can be very large depending on how much data a patient has available.

1. If you have not already accessed a patient record, do this first.
2. Click the Create Care Summary button located in the Patient header. The Create a Care Summary preferences page is displayed.
3. Please note the summary preferences are selected by default for you.
4. Click the Preview button. The patient's Care Summary is displayed on the Document Details page. You can also create an Encounter Summary from the Encounters tab.
5. You can download or print the Care Summary.

Please note: Once you leave the patient's record, these CCDs are removed from the documents list and would need to be re-queried the next time you access the patient's record.

Bird, Tweetie 1 MRN: UCH55555 2 [Create Care Summary](#)
Male Age 114 DOB 1/7/1901 [Profile & Face Sheets](#)

Create A Care Summary 4

Select the type of document you want to create, complete the required items, then Preview.

Document Type	Additional Information	Preview
<input checked="" type="radio"/> All data in the CHR 3	Patient ID Choice <input checked="" type="radio"/> MRN <input type="radio"/> SSN	Preview

Bird, Tweetie MRN: UCH55555 5 [Create Care Summary](#)
Male Age 114 DOB 1/7/1901 [Profile & Face Sheets](#)

[Download](#) [Print](#)

Document Details [Return to Documents](#)

Summarization of Care
Pre-discharge Summary Created: May 14, 2015

Patient: Bird, Tweetie 444 Truelane Blvd CorHo, Colorado 80444 Tel: (774) 121-1217 (HP)	Patient ID: UCH55555 Support: Author: Harvey, Jennifer Author Organization: CORHIO
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