Accessing Care Summaries from Kaiser Permanente, Department of Defense, Veteran’s Administration and Quality Health Network

The Documents tab displays all Care Summaries associated with your patient in the CORHIO health information exchange network. The workflow to access Care Summaries from Kaiser Permanente, Department of Defense, Veteran’s Administration and Quality Health Network is different because CORHIO does not store these documents — we are configured and authorized to retrieve these organization’s documents from their systems and deliver them to our users.

Accessing a Care Summary Document

1. If you have not already accessed a patient record, do this first.
2. In the menu on the left, click the Documents tab. If a pop-up message about the data range appears, follow the instructions. You may have to select All Records in the drop-down menu, then click Find External Documents button.
3. In the External Patient Discovery window, check the box for the correct patient that you want to view then click Find Patient Documents. This may take a minute, as we are calling out other systems.
**Accessing a Care Summary Document (continued)**

4. The external documents available for your patient appear in the window, select the document you’re looking for (usually identified by Sending Organization column). Check the box and click Load Selected Documents.

5. Your document will be the first appearing in the list on the next screen. Select it and your document will load.

6. You can download or print the Document Details page.